

## General Information

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

## Venue Address

Rotorua Aquatic Centre  
18 Tarewa Road  
Rotorua



## Meet Contacts

### Keegan McCauley

Event Manager  
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### Ian Hepenstall

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### Host Region

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## General Entry Information

### Entry Deadline

**WEDNESDAY 22 FEBRUARY 2017** at 11.59pm. Late entries will not be accepted. **NO REFUNDS** for any withdrawals (including medical) will be given once entries have closed.

### Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

### Foreign Entries

Visitors will be able to submit entries using either the TM File or spreadsheet available on the event website. These need to be emailed to [events@swimming.org.nz](mailto:events@swimming.org.nz) by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

### Entry Fees

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

### Qualification Criteria

**Age as at 5 MARCH 2017.**

The qualifying period is from 1<sup>st</sup> January 2016 to 19<sup>th</sup> February 2017.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

All swimmers shall only enter qualified events. The overriding criteria for this meet is qualification the 100m, 200m or 400m Individual Medley.

A swimmer who has qualified for either the New Zealand Open Championships or the New Zealand Age Group Championships (in an able bodied event) is ineligible to enter the Division II Competition.

### Relays

Relays will be club relays and swum as 18 & Under. Relays will be swum as heats and finals if the number of entries is greater than the number of lanes and will be swum at the end of the respective sessions. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events.

### Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 24<sup>th</sup> FEBRUARY 2017**.

Corrections and changes to psych sheets are to be sent to [events@swimmingnz.org.nz](mailto:events@swimmingnz.org.nz) by **11.59pm SUNDAY 26<sup>th</sup> FEBRUARY 2017**.

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 27<sup>th</sup> FEBRUARY 2017**.

### Finals

Finals will be swum as individual age groups for all ages in the 'Age' category (12& 13, 14, 15 years). Finals for the 'Youth' category will be swum for the top 16 swimmers in this category with A, and B Finals.

B Finals will be swum when there are 24 or more swimmers that competed in the heats. The 800m and 1500m races will be timed finals.

### Withdrawals

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: For all timed finals events SNZ Regulation 3 applies.

*3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.*

Please send any details of scratchings for Day One to [events@swimming.org.nz](mailto:events@swimming.org.nz) Any withdrawals from timed-finals on day one must be submitted by the end of the pre-meet training session from 3.00pm-7.00pm on **4<sup>th</sup> March**. If swimmers scratch from day one after 9am **5<sup>th</sup> March** or do not turn up to swim, SNZ Regulation 3.2 will apply and the \$50.00 fine will be enforced.

Scratchings for day two, three and four must be handed to the recorder by the completion of the preceding session.

### Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

### Pre Meet Training

Pre event training is as follows: 4<sup>th</sup> March 2017: 3.00pm – 7.00pm

## Accreditation Information

### Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

There are now fees associated with coaches/managers passes. This is set at \$60.00 per accreditation. The clubs will be invoiced for these accreditations after the close off for accreditations forms to be submitted.

These fees will need to be paid prior to the start of the meet. Failure to do so will mean a pass is not issued to the coach/manager.

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

### Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type if they are not already on the database. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

## **COMPETITION INFORMATION**

### **Warm-up Procedure**

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

### **Marshalling Process**

Swimmers will need to marshal 4 races ahead for all events and 6 races ahead for all 50m events.

### **Team Managers Meeting**

There will be a team managers meeting held on **4<sup>th</sup> March at 5pm**. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

### **Collection of Packs**

Club packs including passes must be collected by Club and Regional Team Managers at the following time:

- From 3.00-7.00pm 4<sup>th</sup> March

### **Pool Access**

#### Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the main entrance. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

#### Spectators:

Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

### **Officials Information**

An officials meeting will be held on 5th March starting at 7.45am. Meet Director will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 8.30am and 9.30am.

Afternoon tea will be available each day between 5.00pm and 6.00pm in the Swim Rotorua Club Rooms

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

### Seating

There will be 1 rotation of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

### Session Programmes

Session programmes will be issued to regional team managers based on the number of Coaches/Managers detailed in the regional coaches and managers form.

Session programmes will be distributed to Regional Managers via the regional boxes.

### Results

Results will be posted in various locations around the pool:

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

### Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

### Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

### Spectator Charges

Door Entry: \$4.00

Tickets will not be available for pre-purchase through the Swimming New Zealand shop. Tickets will only be available via door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

All Heats Sessions programme: \$15.00

Finals Programmes – per session: \$4.00

### Parking

Parking at the Rotorua Aquatic Centre is limited. Where necessary please try and limit the number of vehicles you travel in to the venue.

### Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

### **Merchandise**

Merchandise for the Division II Competition Championships is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website

[www.teamline.co.nz](http://www.teamline.co.nz)

### **Banner Placement**

Swimming New Zealand will have signage at the 2017 NZ Division II Competition; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

### **Certificates**

Championship summary certificates to be presented to New Zealanders in all A-Finals including relays.

**Qualification Times**

Male				Female				
12-13	14yr	15yr	16-18		12-13	14yr	15yr	16-18
<b>Freestyle</b>								
29.80	28.60	28.40	27.90	<b>50</b>	31.20	31.00	30.90	30.85
1:04.90	1:03.00	1:02.80	1:00.70	<b>100</b>	1:08.20	1:07.95	1:07.90	1:06.85
2:23.00	2:19.00	2:17.50	2:13.00	<b>200</b>	2:29.00	2:27.00	2:26.55	2:24.30
5:00.35	4:50.00	4:48.90	4:42.15	<b>400</b>	5:15.00	5:09.00	5:07.00	5:04.70
-	-	-	-	<b>800</b>	10:55.00	10:42.00	10:38.35	10:37.00
19:57.70	19:35.00	19:24.50	18:58.90	<b>1500</b>	-	-	-	-
<b>Backstroke</b>								
34.35	33.27	33.05	32.35	<b>50</b>	36.20	36.02	35.85	35.43
1:14.34	1:12.83	1:12.80	1:10.92	<b>100</b>	1:18.07	1:17.28	1:16.88	1:15.97
2:41.33	2:36.26	2:35.76	2:33.12	<b>200</b>	2:48.84	2:45.93	2:45.26	2:43.35
<b>Breaststroke</b>								
38.94	37.93	37.61	36.97	<b>50</b>	40.96	40.51	40.40	39.69
1:25.16	1:22.55	1:21.81	1:20.36	<b>100</b>	1:28.75	1:28.47	1:28.38	1:26.30
3:05.03	2:58.71	2:57.51	2:54.24	<b>200</b>	3:12.69	3:11.52	3:10.67	3:05.61
<b>Butterfly</b>								
34.67	33.15	33.00	32.65	<b>50</b>	35.27	34.83	34.69	34.60
1:17.64	1:13.99	1:13.99	1:12.98	<b>100</b>	1:19.39	1:18.93	1:18.51	1:17.49
2:51.78	2:49.34	2:47.96	2:46.76	<b>200</b>	2:56.47	2:54.74	2:54.03	2:53.52
<b>Medley</b>								
1:20.55	1:17.77	1:17.55	1:17.47	<b>100</b>	1:24.00	1:23.47	1:22.95	1:21.90
2:54.30	2:49.54	2:48.00	2:45.76	<b>200</b>	3:00.94	2:57.62	2:56.50	2:55.50
6:13.38	6:02.69	6:01.30	5:55.99	<b>400</b>	6:24.61	6:20.85	6:18.82	6:15.00



Day 1 - Sun 5 <sup>th</sup> March			Day 2 - Mon 6 <sup>th</sup> March			Day 3 - Tues 7 <sup>th</sup> March			Day 4 - Wed 8 <sup>th</sup> March		
<b>Session 1 - Heats</b>			<b>Session 3 - Heats</b>			<b>Session 5 - Heats</b>			<b>Session 7 - Heats</b>		
Warm-up 7.30 - 8.50am Start 9am			Warm-up 7.30 - 8.50am Start 9am			Warm-up 7.30 - 8.50am Start 9am			Warm-up 7.30 - 8.50am Start 9am		
1	200m Back	M 12-18 years	12	200m IM	M 12-18 years	22	800m Free (TF)	F 12-18 years	33	1500m Free (TF)	M 12-18 years
2	200m Back	F 12-18 years	13	200m IM	F 12-18 years	23	200m Fly	M 12-18 years	34	100m Fly	F 12-18 years
3	100m Breast	M 12-18 years	14	100m Back	M 12-18 years	24	200m Fly	F 12-18 years	35	200m Breast	M 12-18 years
4	100m Breast	F 12-18 years	15	100m Back	F 12-18 years	25	100m Free	M 12-18 years	36	200m Breast	F 12-18 years
5	50m Fly	M 12-18 years	16	50m Breast	M 12-18 years	26	100m Free	F 12-18 years	37	100m Fly	M 12-18 years
6	50m Fly	F 12-18 years	17	50m Breast	F 12-18 years	27	50m Back	M 12-18 years	38	50m Free	F 12-18 years
7	400m Free (TF)	M 12-18 years	18	200m Free	M 12-18 years	28	50m Back	F 12-18 years	39	50m Free	M 12-18 years
8	400m Free (TF)	F 12-18 years	19	200m Free	F 12-18 years	29	400m IM (TF)	M 12-18 years	40	400m IM (TF)	F 12-18 years
9	100m IM	M 12-18 years				30	100m IM	F 12-18 years			
<b>Session 2 - Finals</b>			<b>Session 4 - Finals</b>			<b>Session 6 - Finals</b>			<b>Session 8 - Finals</b>		
Warm-up 4.30 - 5.30pm Start 6pm			Warm-up 4.30 - 5.50pm Start 6pm			Warm-up 4.30 - 5.50pm Start 6pm			Warm-up 4.30 - 5.50pm Start 6pm		
1	200m Back	M 12-13 years M 14 years M 15 years M 16 & Over	12	200m IM	M 12-13 years M 14 years M 15 years M 16 & Over	22	800m Free (TF)	F 12-18 years	33	1500m Free (TF)	M 12-18 years
2	200m Back	F 12-13 years F 14 years F 15 years F 16 & Over	13	200m IM	F 12-13 years F 14 years F 15 years F 16 & Over	23	200m Fly	M 12-13 years M 14 years M 15 years M 16 & Over	34	100m Fly	F 12-13 years F 14 years F 15 years F 16 & Over
3	100m Breast	M 12-13 years M 14 years M 15 years M 16 & Over	14	100m Back	M 12-13 years M 14 years M 15 years M 16 & Over	24	200m Fly	F 12-13 years F 14 years F 15 years F 16 & Over	35	200m Breast	M 12-13 years M 14 years M 15 years M 16 & Over
4	100m Breast	F 12-13 years F 14 years F 15 years F 16 & Over	15	100m Back	F 12-13 years F 14 years F 15 years F 16 & Over	25	100m Free	M 12-13 years M 14 years M 15 years M 16 & Over	36	200m Breast	F 12-13 years F 14 years F 15 years F 16 & Over
5	50m Fly	M 12-13 years M 14 years M 15 years M 16 & Over	16	50m Breast	M 12-13 years M 14 years M 15 years M 16 & Over	26	100m Free	F 12-13 years F 14 years F 15 years F 16 & Over	37	100m Fly	M 12-13 years M 14 years M 15 years M 16 & Over
6	50m Fly	F 12-13 years F 14 years F 15 years F 16 & Over	17	50m Breast	F 12-13 years F 14 years F 15 years F 16 & Over	27	50m Back	M 12-13 years M 14 years M 15 years M 16 & Over	38	50m Free	F 12-13 years F 14 years F 15 years F 16 & Over
7	400m Free (TF)	M 12-18 years	18	200m Free	M 12-13 years M 14 years M 15 years M 16 & Over	28	50m Back	F 12-13 years F 14 years F 15 years F 16 & Over	39	50m Free	M 12-13 years M 14 years M 15 years M 16 & Over
8	400m Free (TF)	F 12-18 years				29	400m IM (TF)	M 12-18 years	40	400m IM (TF)	F 12-18 years
9	100 IM	M 12-13 years M 14 years M 15 years M 16 & Over	19	200m Free	F 12-13 years F 14 years F 15 years F 16 & Over	30	100 IM	F 12-13 years F 14 years F 15 years F 16 & Over	41	4 x 50 Fr CR	M 18 & Under
10	4x100m Free CR	M 18 & Under	20	4x50m Medley CR	M 18 & Under	31	4x100m Medley CR	F 18 & Under	42	4 x 50 Fr CR	F 18 & Under
11	4x100m Free CR	F 18 & Under	21	4x50m Medley CR	F 18 & Under	32	4x100m Medley CR	M 18 & Under	43	8 x 50 Fr ZR	1 x M & 1 x F of each age group

